

















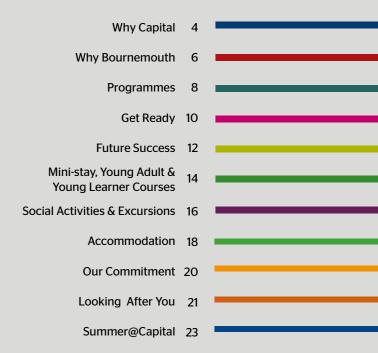
#### WELCOME

On behalf of all the team at Capital School of English We would personally like to welcome you to our school. We started in 2003, with just two students. Today we now welcome over 1500 students every year from every corner of the globe.

'Every student matters' is at the heart of Capital School of English and we believe in creating an individual learning experience through personal support throughout a student's stay with us. We are proud of creating a professional, welcoming and friendly atmosphere in our school. Students receive a warm welcome and whilst learning English, quickly get to know fellow students and know they can always ask a member of staff for help. We are here to help develop and nurture language learning in order for every student to reach their potential.

Spencer Fordham Co-Founder & Managing Director

Paulina Fordham Co-Founder & Finance Director



















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# A world of opportunity

The need to learn English is becoming more and more important. At Capital School of English we provide the opportunity for students to study and interact with English, developing all aspects of the language. In our English only environment students are fully immersed in the language and its uses.

Seven reasons to choose Capital School of English

social activities & events

"I would recommend Capital School of English to my friends because the lessons and teachers are good and I like the offer of many social activities outside the school." Petra, Switzerland

"You have the possibility to study on your own in different rooms and there is a huge offer of self study material and computer exercises." Christine, France

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# Why Bournemouth?

# Live, study, develop & achieve

Capital School of English is located in Bournemouth on the south coast of England. Three major airports are within 2 hours and, with 11 km of award winning sandy beaches, open parks and connections to some of the UK's most beautiful scenery, it's not difficult to see why Bournemouth is the perfect place to live, study, develop and achieve.

Bournemouth has a wide variety of restaurants, bars and cafes, together with a thriving nightlife and is one of the warmest and sunniest places in Britain. Important historical sites, such as the 5,000 year old Stonehenge, as well as Salisbury the home of the Magna Carta and cultural centres like the Roman city of Bath and the university city of Oxford are all within easy reach. Central London is also just 2 hours away.

As one of the South's fastest growing towns, it's clear to see why Bournemouth is an excellent choice for learning English.















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#### How many lessons would you like?

Choose from 20, 25 or 40 lessons\* per week

\*1 lesson = 45 minutes

#### Standard

20 lessons, Monday to Friday

#### **English+**

25 lessons, Monday to Friday

#### **Full Immersion**

40 lessons, Monday to Friday

Maximum class size of 15 students. Standard or English+ programmes may be timetabled in either the morning or the afternoon'

School Opening Times - Monday to Friday 08.30 - 17.30

# Tuition tailored to you

COURSES AVAILABLE ALL YEAR ROUND

#### General English (16+)

The all round course for everyone. Look to improve every

For those looking to take an IELTS exam in order to

#### Cambridge English (16+)

First, Advanced & Proficiency. Internationally recognised exams proving your language level

#### JUNE / JULY / AUGUST ONLY

#### Young Learners (12-17)

For students aged 12-17 travelling as an individual or as part of an organised group. Students will stay in our residentia accommodation on Campus at Bournemouth University

#### JULY / AUGUST ONLY

#### Young Adults (16-19)

Project based communicative course learning alongside students of a similar age

#### Mini-stay (12+)

Tailored courses and activity programmes to suit the needs of any group

#### Future Success (12+)

Collaborative, intergrated skills learning, incorporating elements of STEAM (Science, Technology, Engineering, Arts & Mathematics)

#### One to One Tuition (16+)

1-to-1 / 2-to-1 Personalised learning to suit your needs



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# Get Ready

# Preparing for your adventure with us...

#### Before vou leave

Send us your visa / flight details before you depart so we can arrange your accommodation and transfers



#### Travel documents

Don't forget your passport/ID (Visa if required) and your Capital School of English documents



#### **Transfers**

If you've arranged an airport transfer with us remember your Airport Taxi Transfer Letter



#### Public transport

If you are arriving by coach / train go to Bournemouth Travel Interchange, from here local taxis can take you to your accommodation



#### Accommodation

Your accommodation provider will need to see your passport/ID. Remember to exchange contact details with your accommodation provider on arrival



# DAY 1

#### Arrive at school

Arrive at the time and location stated in vour welcome pack

#### Placement test

You will need to complete our placement test so we can place you in the most suitable class. The test takes approximately 1 hour

#### Introduction to the school

A member of the Capital Team will give you important information about the school. This includes opening times, how to contact us and safety inside and outside of the school

#### Social activities

To make sure you have the best time with us at the school our Social Activities Co-ordinator will talk to you about what you can do when you're not studying. They will also give you a short walking tour of the local area around the school so you'll know where all the important places are

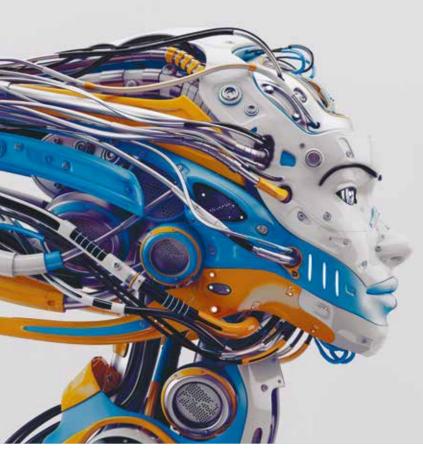
#### Schedule & classes

You will get your own schedule for your course which will show your level. teacher and classroom

# Now you're Ready



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#### Preparing students for

# FUTURE SUCCESS

English is the language of the global workplace. FUTURE SUCCESS will provide the opportunity for students to develop the language skills needed to function in the 21st Century working environment.

The future workforce will no longer be reliant on qualifications alone. On-going research is highlighting that employers will require future employees to be innovative, creative, motivated and confident, able to operate in a fast-paced, tech-focused global economy. Teamwork, collaboration, co-operation, the ability to problem solve are becoming and will continue to be key elements for a successful career.

FUTURE SUCCESS has the vision to focus on language skills within a course that is also designed to promote the development of an individual's core qualities. Incorporating the principles of STEAM (Science, Technology, Engineering, Arts and Mathematics) within a language learning environment to stretch the students' capabilities and build on their potential using collaborative, multi-disciplinary projects.

#### **HOW DOES IT WORK?**

FUTURE SUCCESS is a course designed to get students working together. A course about collaboration and sharing that enables and develops employability and global talent.

Over 2 weeks students work collaboratively on a series of projects that focus on the mindset and attitude needed for the future global job market, while developing the key communicating tool of that market, the English language.

In learning spaces designed to make it easier to work together, with technology, resources and multi-disciplinary tutors, students work without parriers to create, innovate and collaborate inside and outside the school.









#### BUILD YOUR FUTURE-PROOF GLOBAL SKILLSET - COURSE TOPICS



#### ACROSS CONTINENTS An interconnected world

- Global connectivity
- Event planning
- Bringing people together



# A SUSTAINABLE FUTURE The Green Business Movement

- Social media and its impact
- Creating social awareness
- Corporate environmental responsibility



# A NEW DEVELOPMENT Building the future

- Information gathering
- · Constructing concepts
- Impacting the environment



### SHOWING THE WORLD WHAT WE DO

- Video in social media marketing
- Promotion and image
- Global updates



#### **DESIGN, MAKE & MARKET** Innovation in a global market

- · Innovation and creativity
- · The business of advertising
- New technology



### THE SOCIAL EXPERIMENT The Online generation

- · Social media and its impact
- · New apps and chats
- Connections and relationships



#### A GOOD CAUSE Spreading the word

- Social media for social movement
- Making a difference
- Effective campaigning



THE INFORMED
CONSUMER
Social media, marketing
and sales

- The power of social media
- Promotion and advertising
- Selling to a target market

12

# Mini-stay courses

- Suitable for closed groups from 12 years old
- · Available year round
- Group size (students: group leaders) 15:1, 30:2, 45:3
- · Each group has input into what is studied
- Choose to study 20, 25 or 40 lessons per week

Social activity programmes for Mini-stays are tailored to the needs of the group.

- Suitable for 16-19 year olds
- Mixed international classes
- Summer (July and August)
- 20 lessons per week
- Option to add additional 5 or 20 lessons per week

Young adult courses

Young adults are able to join our extensive full day and evening summer social programme.

- Suitable for 12-17 year olds
- On-campus accommodation -Single rooms with shared bathroom
- Hours of tuition per week 15 hours/20 lessons

Young Learner Language courses

- · All meals included
- All local and excursion transport included
- All activities and excursions included

Offering a dynamic and truly international learning environment in a warm and caring environment.



Our Mini-stay & Young Adult courses are designed to balance an academic programme with additional cultural and social activities in the afternoons and at weekends. These topic led, project-based courses are designed to encourage communication and the use of English in natural situations in a creative and interactive environment.

A topic is selected for each week and the language studied is relevant to the topic and varies from level to level and with the age of the learners. Students work together through a series of activities to produce a weekly project which is shared in a presentation and/or show. Our International Young Learner Language courses are designed for students aged 12-17 travelling as an individual or as part of an organised group. All Young Learners students will stay in our residential accommodation on Campus at Bournemouth University. The University Campus is located in a safe and beautiful area of Bournemouth and just a 5-minute walk from our main year round school in Winton and offers a wide range of excellent facilities including: a state of the art Sports hall, all weather astro pitches, a large sports field for football, volleyball, hockey, etc.

In addition to this, the beach is a short bus journey away which we frequently visit for various beach activities. All classrooms are bright and spacious with modern furniture and smartboard technology. There is WiFi throughout the University campus as well as the residential accommodation.



# Be part of the Action!

# Social Activities

#### Sports

Football, volleyball, swimming, tennis, bike riding and many more are available.

Excursions & cultural trips
Regular weekend trips to London, Oxford or Bath
including guided tours of the best sights followed
by free time to explore. Other trips available include
Stonehenge, Jurassic Coast, the New Forest & Brighton. (Additional costs apply)

#### Independent travel

Bournemouth has excellent travel links. Fast trains to London take less than 2 hours whilst low cost airlines connect Bournemouth to Europe through Bournemouth International Airport.

#### Bournemouth |

Beautiful beaches & gardens. Fantastic bars, restaurants & nightclubs. Weekly summer firework display. World famous Air Festival every summe

#### Costs

Many activities are FREE. Visit our website for more detail

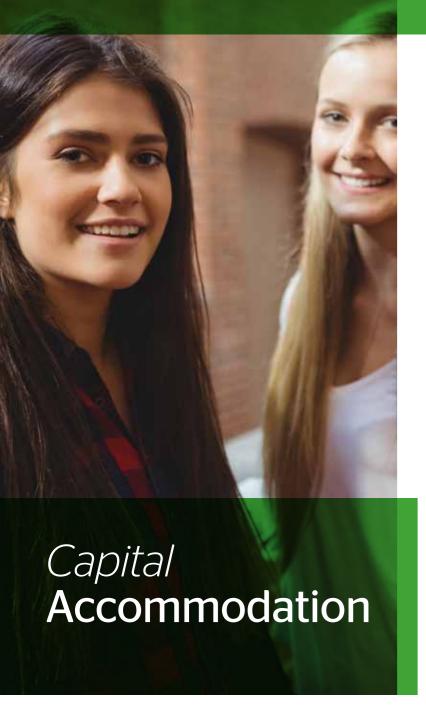
"This was one of the best experiences of my life. A great way to spend my summer"











# Homestay

Available year round

#### What is homestay accommodation?

This accommodation provides students with the opportunity to practise their English through staying with an English speaking homestay who will provide a warm and friendly atmosphere, a safe & secure environment and learn about British culture. All homestays are within walking distance or a short bus ride from the school.

#### What does the accommodation include?

- · A safe, clean, comfortable and friendly environment
- Single room (Twin/Double rooms available on request)
- · Shared bathroom (En-suite available on request)
- Free Wi-Fi
- · Breakfast & dinner (Monday Friday)
- Breakfast, light lunch & dinner (Saturday & Sunday)
- · 24 hour emergency number

#### What if I have a special diet or allergy?

Please tell us of any allergies or special dietary requirements when completing our Online Student Enrolment Form. Additional fees may apply.

#### Who lives in homestay accommodation?

- · The homestay provider's family
- · Other students from Capital School of English (up to 3 adults or 4 under 18s)
- Many homestay providers have pets

#### When can Larrive?

| Season | Check in           | Depart             |
|--------|--------------------|--------------------|
| Low    | Saturday or Sunday | Saturday or Sunday |
| Summer | Sunday             | Sunday             |

# Residential

Summer term only

#### What is residential accommodation?

During the summer, adult students (18+) can stay within our town centre, self-catering residential accommodation. Ideally located within walking distance of Bournemouth town centre, close to the beach, bars & restaurants this accommodation gives students the opportunity to meet other students studying at Capital School of English.

#### How far is the residence from Capital School of English?

The residence is approximately a 30-minute walk or a 5-10 minute bus ride. Bus passes, offering unlimited access to the local bus network are available to buy at the residence on arrival or at the school.

#### What does the accommodation include?

- Private, single en-suite room
- · Weekly room cleaning service
- · Laundry facilities (additional fees)
- Cooking facilities
- Free Wi-Fi
- · Communal social areas
- · On-site Security
- · 24 hour emergency number

#### When can Larrive?

| Season | Check in            | Depart         |
|--------|---------------------|----------------|
| Summer | Sunday (from 16:00) | Sunday (10:00) |









# Our commitment to you

Every teacher has different strengths and experiences, so whether students are on a Cambridge English Exam Preparation Course, a Mini-stay Programme or English for Work Course, they can be sure the teacher has been chosen carefully to match their needs.

#### **Our Teaching and Learning Principles:**

#### Learning Environment

We ensure students are engaged and create a safe, secure and positive learning environment.

Our teachers ensure their language, explanation and examples are appropriate to the level, age and cultural background of the students.

#### Progression & Feedback

Teachers will provide appropriate and timely feedback Students are assessed and evaluated through erro correction, progress tests, tutorials and weekly feedback.

#### Meeting Expectations

Lessons will be planned, prepared and delivered to meet the level, age, learning needs, course type and learning objectives of the specific course.

#### Awareness & Autonomy

Learning outcomes are made known to students. Students will also be encouraged to self-study.

# Looking after you

#### Safeguarding

Capital School of English believes that all students have a right to live, study, develop and achieve in a safe and supportive environment. All members of the school community have a responsibility to safeguard all students in or out of the school, at social events organised by the school or in accommodation provided by the school, irrespective of the age of the students.

#### Student Welfare

At Capital we ensure all members of staff are aware of their Safeguarding and Child Protection responsibilities.

We have a 'Student Code of Conduct' in place for in and out of the school, on social events organised by the school or in accommodation provided by the school. The 'Student Code of Conduct' explains the expected standard of behaviour from all students while enrolled at Capital School of English.

As part of our responsibility all students and staff are given ID cards to indicate who they are and any specific role they have within the school. These include, trained first aiders, fire wardens, PREVENT and Safeguarding training.

#### Under 18 students

In the UK, a student under the age of 18 is legally considered a child. All members of the school community have an extra Duty of Care for students who are under 18. To ensure students under 18 are well cared for, we provide a Student Welfare Officer who meets with the students regularly to discuss all aspects of

We also have an additional Under 18 Student Code of Conduct' outlining curfew times and what students of this age group can and can't do whilst living in the UK.





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# Your school Your community

#### **Your Progress**

Personal tutorials and regular progress tests are delivered in order to monitor your language development.

#### Self-study Centre & Library

Available for students who want to study independently outside of their scheduled classes. Teachers are available to help at points throughout the day. "I use the self study centre before class to practise what we studied yesterday." Mohammed, Saudi Arabia

#### **Your Certificate**

Receive a Capital School of English certificate for the duration of your course including the level (CEFR) you reached. Students who study for more than 5 weeks and have a minimum 80% attendance will also receive an End of Course Report.

#### Your Newspaper

Every month students share their experiences of the UK through articles, interviews & photographs in our school newspaper, Capital News. "I like reading the newspaper and to show it to my colleagues in Brazil" Zelia, Brazil

#### Your School Ambassadors

Here to support new and existing students, our student ambassadors are a great help, offering a student's perspective. "It was nice to meet a Capital student when I arrived on my first day. She highlighted what I could learn and do in Bournemouth." Jacopo, Italy.

#### Your Help

Capital School of English plays an active role in supporting the local community. We continuously raise money for our charities, Youth Cancer Trust and Macmillan Cancer Support, as well as taking part in other national events. "Thank you to Capital School of English for raising over £2000." Derek, Youth Cancer Trust.

# Summer @capitalschool

Summer in the UK is the perfect time of year to improve your English with us.

#### Get together

A bigger international mix as the school expands in size. This is your chance to meet other students from all over the world.

#### Get involved

Our extensive all day, every day social activity programme has something for everyone plus there are also lots of additional activities and trips available.

#### Get learning

We have courses for everyone to develop their potential. Join our adult summer courses aimed at students, 16+ or young learners programme 12-17.

## Spend your summer with us

"The social hub was my favourite place to chill out and relax with my friends, and I could practise my English here too!"

Abdul. Oman









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